

Ashland County 4-H Record-Keeping: Form Sections of Record Book Check



Dear Ashland County 4-H Club Members & Leaders,

Thank you for reflecting on, recording, and recognizing the growth achieved in your 4-H Club! This form is the Record Book Check in seven sections. Please submit material to your local 4-H Educator via email (kate.wallner@wisc.edu) or using the options below. Please see the instructions on this page and in each section for details. Call 715-208-0664 with questions or concerns! Thanks again!

What are the contents of this form?	Who fills out the Record Book Check?	How can this form be submitted?
<p><u>This form has 7 different sections:</u></p> <ul style="list-style-type: none"> A. RB Cover (designed by club), p.2 B. 4-H Complete List, p.3 C. Project List, p.4 D. Officer Disc, p.5 E. Project & Special Awards, p.6-9 F. Club Report, p.10 G. Activities (Optional), p.11 	<p>Co-leaders, youth members, and anyone else in the club are welcome to participate in filling out the Record Book Form. Remember only one form is required per club (representing answers from the club as a whole).</p>	<p><u>Choose any of these 4 ways:</u></p> <ol style="list-style-type: none"> 1. Complete online, email 2. Print, do by hand, scan, email 3. Print, do by hand, hand-in 4. A way you suggest and agreed upon with 4-H Educator
Why do we use the Record Book Check?	When is the Record Book Check due?	Where can this form be submitted?
<p>In addition to record-keeping having its own life-skill benefits, the sections of this form help determine award recipients for the achievement ceremony. Information is also kept to not duplicate awardees consecutively.</p>	<p style="text-align: center;">Due Date: November 1, 2023</p> <p style="text-align: center;">Follow updates online here!</p> <p style="text-align: center;">Scroll down to the <u>Record-Keeping Green Bar</u> for reference.</p>	<p>If you prefer to submit forms in-person, bring them to the Ashland County Extension Office at:</p> <p style="text-align: center;">201 W. Main Street, Courthouse Room 107 Ashland, WI 54806</p>

This Fall 2023 Record Book Check captures Sept. 2022-Oct. 2023 reflections of the

Ashland County 4-H Club



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SECTION A: Record Book Cover (get creative & have fun designing a cover for the Club!)

Please answer the inquiries below, and if desired, include the information on your Record Book Check cover.

This Record Book was designed, contributed to, and/or completed by...

The date this Record Book was completed:	Number of years the Club has been active:	First year the Club submitted a Record Book (if known):
Roles & Offices Within the Club:	Project Focuses and/or Goals of the Club:	Other Notes or Fun Facts about the Club:

If interested, consider using SMARTIE Goals:

- S** STRATEGIC Reflects an important dimension of what your club seeks to accomplish and prioritize.
- M** MEASURABLE Includes standards people can agree on whether the goal has been met (by numbers or defined qualities).
- A** AMBITIOUS Challenging enough that achievement would mean significant progress—a “stretch” for the club.
- R** REALISTIC Thoughtful about current resources, needs, and capacity; possible to do and worth the time and energy.
- T** TIME-BOUND Includes a clear deadline.
- I** INCLUSIVE Brings traditionally marginalized people into processes and activities in a way that is empowering.
- E** EQUITABLE Avoids injustice, inequity, or oppression.



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SECTION C: Project List (to be filled out or excel list retrieved from 4-H Online by staff)

First & Last Name of Member	Project and/or Club Areas of Involvement



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SECTION D: Club Info & Officer Discs

Club Name	Leader(s) & Club Address	First & Last Names of All Members

Club President	Club Vice President	Club Secretary
<i>Member Prefers Officer Disc or 4-H Item?</i>	<i>Member Prefers Officer Disc or 4-H Item?</i>	<i>Member Prefers Officer Disc or 4-H Item?</i>

Club Treasurer	Club Historian	Club Reporter
<i>Member Prefers Officer Disc or 4-H Item?</i>	<i>Member Prefers Officer Disc or 4-H Item?</i>	<i>Member Prefers Officer Disc or 4-H Item?</i>

Club Photographer	Any other Club Officers	Final Totals of Discs or Items
<i>Member Prefers Officer Disc or 4-H Item?</i>	<i>Member Prefers Officer Disc or 4-H Item?</i>	<i>Officer Discs: 4-H Items:</i>



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SECTION E: Project & Special Awards (order and definitions are in Description of Awards of LA Bylaws)

Project Related Awards (Youth Members)

These are given to members excelling in specific 4-H areas defined by the state.
See the 4-H Project Guide for details ([available here](#)).

CRITERIA:

1. Based on outstanding work in two or more projects related to the area being nominated for.
2. Give 1 prepared demonstration/talk in any project at project or club meeting, or public event.
3. Exhibit in club, community, or fair in the opportunity is available.
4. A total of four award certificates per county can be given in each award area listed below.
5. The following Certificates will be given to members based on the criteria below:
 - Honorable Mention: Members who are 13 years of age,
 - Excellence: Members who were 14 years of age as of January 1st.
 - Continued Excellence: Those who received certificates previously & continue outstanding work.
6. Nominate only members whose participation merits award.

Project Award Areas	Recipients Nominated	HM, E, or CE
Service Learning & Citizenship Award		
Animal Sciences Award		
Communication Arts Award		
Visual Arts Award		
Family, Home, & Health Award		
Consumer Education Award		
Foods & Nutrition Award		
Clothing & Textiles Award		
Mechanical Sciences Award		
Natural Resources & Environmental Education Award		
Shooting Sports Award		
Plant & Soil Sciences Award		
STEM (Science, Tech., Engineering, Math) Award		



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4-H Special Awards (Youth Members)

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|--|----------------------------|-----------------------|
| 1. Achievement Award for Kindergarten-2 nd Grades | 3. Youth Leadership Awards | 6. Additional Awards |
| 2. Outstanding Awards | 4. Graduation Awards | 7. Club Member Awards |
| | 5. Completion Awards | |

1. Achievement Award for Kindergarten-2nd Grades: This award provides special recognition to all K-2nd Grade members. Recipients receive certificate and ribbon or medal.

Special Award	Recipients Nominated	Previous Year's Recipients
Achievement Award for Kindergarten-2nd Grade		<i>Lilliana Blancarte, Elsie Brown, Pieper Brown, Marta Brye, Raisa Brye, Jillian Cicero, Cameron Fischbach, Licia Hegman, John Horning, Keristen Horning, Sally Horning, Rosalie Hudson, Mikko Hyopponen, Adelaide Illick, Alexander Nabozny, Aurora Oliphant, Augustus Pufall, David Pufall, Owen Pydo, Sydney Ray, Elliot Richardson, Maximus Richardson, Cato Richardson, Cade Roop, Hans Rothe, Miles Terry, Jean Tocherman, Molly Weber, Nevaeh Weller, Miles Whitebird</i>

2. Outstanding Awards: Members are selected based on being Inclusive, Positive, Responsible, Considerate, Helpful, & Mentoring/Role Modeling (for older members). These awards provide special recognition to 4-H members in specific grades for outstanding 4-H achievements as an individual, club member, and at the county level. There are two recipients per award category (usually one boy and one girl). Recipients receive a certificate and \$10.00.

Special Award	Recipients Nominated	Previous Year's Recipients
Outstanding Kindergarten-2nd Grade Award	1: 2:	<i>Billy Jo Aurora Oliphant</i>
Outstanding 3rd-5th Grade 4-H Award	1: 2:	<i>Mathias Mika Linnea Fishbach</i>
Outstanding 6th-8th Grade 4-H Award	1: 2:	<i>Quinn Wooley Cote Powers</i>
Outstanding 9th-13th Grade 4-H Award	1: 2:	<i>Dillon Oja Lahaela Mika</i>

3. Youth Leadership Awards: Recognizes overall outstanding leadership work in projects & activities within the club, community, county, district, and/or state. Recipients are in 9th-13th grades. Recipients receive a certificate for one of the three categories below.

Special Award	Recipients Nominated	Previous Year's Recipients
Youth Leadership Award: Honorable Mention		N/A



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Youth Leadership Award: Excellence		<i>Louis Fischbach, Oscar Mullikin, Matthew Nortunen, Morgan Anderson, Lahaela Mika, Dylan Oja, Viddy Wabindato</i>
Youth Leadership Award: Continued Excellence		<i>Maya Anderson</i>

4. Graduation Awards: Recognizes members who actively remain in 4-H through the 12th grade with at least 4 years of service. Recipients receive certificate and \$50.00.

Special Award	Recipients Nominated	Previous Year's Recipients
Graduation Award		<i>Maya Anderson Kyle Berweger Emma Anderson Page Riemer Savannah Vitek</i>

5. Completion Award: Recognizes members remaining in 4-H through the age of 19. Recipients receive a certificate with a gold pin honoring 10 years of participation.

Special Award	Recipients Nominated	Previous Year's Recipients
Completion Award		<i>Kieren Nortunen</i>

6. Additional Awards: Awarded to any aged member completing a thorough record-keeping activity for the first time. Recipients receive a certificate and \$10.00

Award	Recipients Nominated	Previous Year's Recipients
1st Year Record Book Submission Award		<i>Jayce Popovich Jaryn Popovich Jayden Popovich</i>

7. Club Member Awards: Each club can determine specific award(s) pertaining to their club to be awarded to active club members. The Leaders Association funds up to \$20 per club. These award(s) come directly from the club leader, not through votes. Recipients receive a certificate and the agreed upon LA money amount.

Award	Recipients Nominated	Previous Year's Recipients
Club Member Award		<i>Lahaela Mika Matthew Nortunen Cote Powers Annebelle Fischbach Oleana Jurewicz Harper Hollis Heidenreich</i>



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Leader Volunteer Awards

- ❖ **Alumni Award:** Former 4-H Member showing exemplary citizenship, leadership, career achievement, and continued commitment to 4-H and youth development. Recipient receives a certificate.
- ❖ **4-H International Award:** For promoting intercultural understanding and contributions to the international 4-H High School exchange program. Can be awarded to a student who has gone abroad or a family who has hosted. Recipient receives a certificate.
- ❖ **Volunteer of the Year Award:** Voted by peers for outstanding Volunteer Service to 4-H in Ashland County. Recipient receives certificate and \$25 gift certificate (ex: Chamber Bucks).

Award	Recipients Nominated	Previous Year's Recipients
Alumni Award		<i>Seija Anderson</i>
4-H International Award		N/A
Volunteer of the Year Award		<i>Elissa Riemer</i>

Community Member Awards

Presented to an individual, group, or business showing continued service and/or support to the Ashland County 4-H Program. One recipient receives a plaque, and other recipients receive certificates.

Award	Recipients Nominated	Previous Year's Recipients
Friend of 4-H Award		<ul style="list-style-type: none"> ·Chequamegon Food Co-Op ·Northland College ·SPARK ·Bad River Elderly ·Chequamegon Archery Club ·Ashland County Fair Board

Club Awards

One plaque may be given each year to the club that does the most outstanding work in one of the areas below, with the other qualifying clubs receiving certificates for outstanding work in one of the categories. The club must submit a Record Book Form to be eligible.

Club Award	Recipients Nominated	Previous Year's Recipients
Safety Health Conservation Citizenship Community Service		Community Service: <i>Rezberries Club</i>



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SECTION F: Local Club Report

Local 4-H Club Program Report

Thank you for filling out this Record Book Check! It helps the decision-making for awards and other programs. The questions below are the final piece. Information shared may be submitted at the state level 4-H Office for State Award consideration if so desired by the club. Also, if desired, include supplementary materials (planners, photographs, newspaper clippings, cards, etc.) to further illustrate your report, creating a vivid Club Story for record-keeping.

Name of Local Club:	State, County, or Other Location Indicator:
Awards Program:	Names & Addresses of Local 4-H Leaders:

# of 4-H Members in Club	Boys:	Girls:	Other:	Total:
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of members participating in program with which this report is concerned:

of meetings held by this 4-H Club:

of your Club meetings in which program being reported was included:

Please indicate YES or NO – “Our Club would like to be considered for a state level award.”:

For the last few questions, please answer in short narratives or attach other creative ways to tell the stories.

1. What were the major group activities of the Club in this program?

2. What were the major projects and activities of individual 4-H members in this Club?

3. How did the Club work with or seek support from other groups in this program?

4. What methods, tools, or processes were effective? Alternatively, were there some to adapt or avoid?

5. What were some significant lessons learned or achievements in this program?
Optional: indicate the number of people influenced, community actions initiated, and community outcomes.

“This Record Book is completed to the best of this Club’s current capacity.”

Print Name	Signature	Date
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SECTION G: Record-Keeping Activities of Individual Club Members (encouraged, not required)

4-H Member First & Last Name	Type of Record-Keeping Activity Completed (ME Form OR Project Story)	Please pick 1 option for member to receive:	
		Disc	4-H Item

Thank you for completing the Record Book Check! If you have questions, please call Ashland County Extension at 715-682-7017, or contact the 4-H Youth Development Educator:

 715-208-0664  kate.wallner@wisc.edu  201 Main St. W, Rm 107
Ashland, WI 54806  <http://ashland.extension.wisc.edu/>

